



**Office of
Systems
Integration**
"SERVING CALIFORNIA"

Online Application Submission - FAQs

1. Can I submit my resume and/or cover letter with my application?

Yes, a resume and cover letter is a welcome addition to your application. Please send your application, resume, and cover letter as a single attachment.

2. How late will applications be accepted on the final filing date?

Applications will be accepted until 11:59pm on the final filing date listed on the job advertisement.

3. How can I confirm that my application was received?

Upon submission of your application, you will be sent an e-mail from OSI's HR office confirming the receipt of your application.

4. What if I can't send my application via e-mail?

OSI's HR office will accept applications through an alternative submission on a limited basis. Please contact the HR representative listed on the job advertisement for further information.

5. What file format is preferred?

Due to possible Microsoft Word compatibility issues, PDF files are preferred.

6. Is my original signature required on the application?

An original signature is not required on your application. However, candidates chosen for an interview, upon arrival, will be required to sign their application.